"अधिसूचना"

अधिसूचित किया जाता है कि हिमाचल प्रदेश स्कूल शिक्षा बोर्ड धर्मशाला द्वारा आठ विषयों (TGT(ARTS /MEDICAL/NON-MEDICAL), JBT, LANGUAGE TEACHER, SHASTRI, PUNJABI, URDU) की टैट परीक्षाओं का आयोजन किया जा रहा है। इन आठ विषयों की टैट परीक्षाओं के लिए दिशानिर्देशों (Instructions) के लिए संयुक्त प्रोस्पैक्ट (Common Prospectus) एवं ऑनलाईन आवेदन हेतु लिंक बोर्ड की वैबसाईट www.hpbose.org. पर उपलब्ध है। जिसके माध्यम से ऑनलाईन आवेदन आमन्त्रित किये जाते है। निर्धारित तिथि के उपरांत कोई भी आवेदन पत्र स्वीकार नहीं किया जायेगा। विवरण निम्नलिखित है:-

Sr. No.	Description	Important Dates
1.	Submission of online Application Starts	09-10-2023
2.	Last Date for Submission of online Application & Payment through Payment Gateway (Without Late Fee)	30-10-2023 (Till 11:59 PM)
3.	Submission of Online Application with a Late Fee of Rs.300	31-10-2023 to 02-11-2023 (Till 11:59 PM)
4.	Period for online corrections in Particulars {No correction will be allowed in any particulars after this date}	03-11-2023 to 06-11-2023 (Till 11:59 PM)
5.	Download Admit Card from Board's website	4 days before the Exam.

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7	Punjabi TET	09-12-2023	10.00 AM To 12.30 PM	2.30 Hours
8	Urdu TET	09-12-2023	02.00 PM To 04.30 PM	2.30 Hours

उपरोक्त परीक्षाओं हेतु Prospectus /Instructions के अनुसार गत वर्ष में निर्धारित की गई फीस ही लागू है। विवरण निम्नलिखित है:-

General & Its Sub Categories	Rs. 800/- (Rupees Eight Hundred Only)
SC/ST/OBC/PHH	Rs. 500/- (Rupees Five Hundred Only)

अभ्यर्थियों को Online application में Payment Gateway लिंक पर Click करने उपरान्त Debit Card/ Credit Card /Net banking के माध्यम से शुल्क जमा करवाना होगा इसके अतिरिक्त शुल्क किसी अन्य माध्यम से स्वीकृत नहीं होगा। गत वर्ष की भांति यदि कोई अभ्यर्थी निर्धारित तिथियों में ऑनलाईन आवेदन न कर सके तो वह Late Fee Rs.300/- के साथ निर्धारित तिथियों के उपरांत आगामी तीन दिन तक ऑनलाईन आवेदन कर सकता है। अभ्यर्थी ऑनलाईन आवेदन करते समय विवरण में हुई त्रुटियों को निर्धारित तिथियों में स्वयं ऑनलाईन Prospectus में दर्शाए गए दिशानिर्देशों अनुसार शुद्धि कर सकता है। जबकि अभ्यर्थियों को Category व Sub-Category में ऑनलाईन शुद्धि की अनुमति नहीं है क्योंकि इससे Application फीस प्रभावित होती है। अगर किसी अभ्यर्थी को Category व Sub-Category में शुद्धि करवानी हो तो वह बोर्ड कार्यालय में Category व Sub-Category में शुद्धि हेतु निर्धारित तिथियों के अंतर्गत जाति प्रमाण पत्र सहित ऑफलाईन आवेदन करें परन्तु जिन त्रुटियों को ऑनलाईन शुद्धि के लिए अतिरिक्त समय दिया गया है उनमें शुद्धि के लिए तथा प्रोस्पेक्टस दिशानिर्देशों बारे किसी भी प्रकार के पत्रावार व ईमेलों पर विवार नहीं किया जाएगा। यदि किसी अभ्यर्थी को ऑनलाईन आवेदन पत्र भरने में कोई कठिनाई आ रही हो तो इसके लिये बोर्ड के दूरभाष न0 01892-242192 पर सम्पर्क कर सकते है।

डा0 मेजर विशाल शर्मा (हि.प्र.से.)
सचिव

पृष्ठांकन संख्याः यथोपरि।
प्रतिलिपि निम्नलिखित को सूचनार्थ एवम् आवश्यक कार्यवाही हेतु प्रेषित है :

1. निजी सचिव, माननीय अध्यक्ष एवं सचिव महोदय हि0 प्र0 स्कूल शिक्षा बोर्ड धर्मशाला।
2. निदेशक प्रारम्भिक शिक्षा, शिक्षा निदेशालय, शिमला को सूचनार्थ।
3. अनुभाग अधिकारी डाटा सैंटर को इस आशय से प्रेषित है कि अधिसूचना को बोर्ड के वैबसाईट पर अपलोड करने बारे आवश्यक कार्यवाही करें तथा यह भी सुनिश्चित करें कि दिनांक:-09-10-2023 से Online application की प्रकिया शुरू की जाये।
4. कनिष्ठ सहायक, लोक सम्पर्क अधिकारी, हि0प्र0 स्कूल शिक्षा बोर्ड को इन आशय के साथ साथ प्रेषित है कि वह इस अधिसूचना को समाचार पत्रों के माध्यम से प्रसारित करें।
5. अनुभाग अधिकारी पेपर निर्धारण शाखा।

डा0 मेजर विशाल शर्मा (हि.प्र.से.)
सचिव

ज्ञानालोक परिसर, धर्मशाला जिला कांगड़ा(हि0प्र0) 176213   Gayanalok Parisar, Dharamshala Distt. Kangra(HP)-176213
दूरभाष/Tele: 01892-242192,01892-222373   अणु डाक/e-mail : hpbosetet@gmail.com
फैक्स/fax: 01892 225419, 222817   Website : hpbose.org

T.G.T. (Arts, Medical, Non-Medical)/ Shastri/ JBT/L.T./Punjabi/Urdu
TEACHER ELIGIBILITY TEST
NOVEMBER-2023

PROSPECTUS

H. P. BOARD OF SCHOOL EDUCATION DHARAMSHALA (KANGRA) 176213

Telephone No.:*01892-242192*

Website: www.hpbose.org
Email Id: hpbosetet@gmail.com

Date of online application form submission starts: 09-10-2023

Last date submission of application (without late fee): 30-10-2023
(Till 11:59PM)

Submission of Online Application with Late Fee of Rs.300: 31-10-2023
to 02-11-2023 (Till 11:59PM)

Period for online corrections in Particulars {No correction
Will be allowed in any particulars after this date} :03-11-2023
to 06-11-2023 (Till 11:59 Pm)

INDEX

1. WHOM AND HOW TO CONTACT

Website: www.hpbose.org

E-Mail Id: **hpbosetet@gmail.com**

BOARD OFFICE CONTACT NUMBERS

Phone: 01892- 242192, 01892 –242105, 01892-242173(IT CELL)

Fax Nos: 01892 –222817

Joint Secretary (D.E.B)	Smt. Surindra Devi	01892 – 242105
Assistant Secretary (D.E.B)	Sh. Kalu Ram	01892 – 242113
Section Officer (D.E.B)	Sh. Satnam Singh Sandhu	01892 – 242192

Postal Address: **Section Officer (Dept. Exam Branch),**
H.P. Board of School Education,
Dharamshala -176213.

TEACHER ELIGIBILITY TEST- NOVEMBER 2023

2. IMPORTANT NOTE:

(a) Please read the Information Bulletin of Teacher Eligibility Test-Nov-2023 carefully before filling the Online Application Form.

(b) Candidate can apply only ONLINE for Teacher Eligibility Test- Nov-2023 through website <www.hpbose.org>

(c) The application for Teacher Eligibility Test- Nov-2023 has been made completely online with the facility to upload Bio data, photograph, signature & Fee detail of the applicant. The applicants are hereby advised to keep the scanned images of photograph and signatures ready in JPG format before applying online.

(d) **Candidate should enter his/her particulars in capital Letters i.e. Name, Father's Name, Mother's Name & Date of Birth as per his/her Secondary Education Board / 10th Class certificate. Candidates are advised to check and ensure the spellings of such entries carefully while filling the columns of online application. Please note that no request for any change in particular will be accepted under any circumstances after the specified date for online correction would over.**

(e) The applicant must have to submit his /her valid and active E-mail ID and Mobile Number while filling of Application Form, so that Board may use electronic mode of communication while contacting him/her at different stages of examination process.

(f) **The candidate should satisfy his/her eligibility before applying and shall be personally responsible in case if he/she is not found eligible as per the given eligibility criteria at any stage.**

(g) <u>**The candidate can confirm his/her candidature from the website.**</u> **The candidature of the candidate, who's fees has not been received online by the Board Office in the stipulated time period will not be considered eligible for the** <u>**Teacher Eligibility Test Nov- 2023**</u> **examination.**

(h) Application Forms received through fax/post shall not be entertained and Board does not take responsibility to inform such candidates.

(i) **The applicants are strongly advised to apply online well in time without waiting for the last date of submission of online application.**

(j) **The candidates are not required to send hard copy of confirmation page to the HP Board of School Education Dharamshala. However, it is advised to retain the hard copy of the application/confirmation page with himself / herself for future reference.**

(k)-   In case an applicant intends to appear in TET for more than one teaching category he/she shall have to submit separate online application and fee for each category.

3. IMPORTANT DATES: -

Sr. No.	Description	Important Dates
1.	Submission of online Application Starts	09-10-2023
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4.	Period for online corrections in Particulars {No correction will be allowed in any particulars after this date}	03-11-2023 to 06-11-2023 (Till 11:59 PM)
5.	Download Admit Card from Board's website	4 days before the Exam.

The applicants are strongly advised to apply online well in time without waiting for the last date of submission of online application.

4. SCHEDULE OF EXAMINATION

SL.	Name of Examination	Date of Exam	Timing	Duration
1	JBT TET	26-11-2023	10.00AM To 12.30 PM	2.30 Hours
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5. MODE AND METHOD OF ONLINE APPLICATION

1.	Visit official website of HPBoSE i.e www.hpbose.org ; click on "TET NOV/ Vacancy" Option and then select TET Nov-2023 link for filing the online application.
	a) After successful submission of data/ detail an Application number will be automatically generated. Candidates should keep Application Number for future references.
	b) If application number forgotten then click on "Forget Application No." and application number can be retrieved.
	c) Upload valid detail, photo, signatures and submit declaration.
	d) For Online activity access and to download Admit Card use "Application Number" as ID and Date of Birth as password.
	e) Candidate should keep a Print of confirmation Page with him/her.
2.	Before applying candidates in their own interest are advised to go through the detail instructions PROSPECTUS and also available on the website (www.hpbose.org) of the Board carefully.
3.	Before applying candidates must ensure that the all detail they have filled on the online application are correct. Select TET subject, category, sub-category etc. carefully.

4.	The candidates seeking reservation benefits available for SC/ ST/OBC/Physical Handicapped (PHH) must ensure that they are entitled to such reservation as per eligibility prescribed in the PROSPECTUS. They should also be in possession of the certificates in the prescribed format in support of their claim at the time of interview as per Govt. norms. The eligibility shall be finally verified by the concerned recruiting agency / appointing authority.
5.	Candidates with disability of 40% or more only would be considered as Handicapped for reservation, wherever, such reservation is applicable.
6.	Mobiles including earphones and connected cords and other electronic gadgets are banned within the premises of the examination centres. Possession of such equipment whether in use or in switched off mode, during the examination will be considered as use of unfair means. Candidature of such candidates will be cancelled.
7.	The Board encourages candidates to apply online. Submission of online application avoids data discrepancies, Non/wrong delivery of admit cards etc. As admit card can be downloaded from the website of the Board.
8.	The Board will not undertake detailed scrutiny of applications for eligibility and other aspects at the time of written examination and therefore the candidature of the candidate is accepted only provisionally. The candidates are advised to go through the requirements of minimum educational qualification etc. and satisfy themselves that they are eligible before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It is to be noted that if a candidate has been allowed to appear in the Himachal Pradesh Teacher Eligibility Test it does not imply that the candidate's eligibility has been verified. It does not vest any right with the candidate for appointment. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.

Candidate can only apply for Teacher Eligibility Test-Nov-2023 ONLINE by logging on board website www.hpbose.org.

6. STEPS TO FILL UP ONLINE APPLICATION

6.1 STEP 1 – ONLINE APPLICATION FORM

1. **Aadhar No:** - Enter **your** 12-digit Aadhar No. in the appropriate box.
2. **Select subject want to appear** i.e. TGT (Arts), TGT (Medical), TGT (Non-Medical), JBT, Shastri, LT, Punjabi, Urdu Carefully.
3. Qualification: - Select qualification required for relevant subject for TET
4. **Name of the Candidate, Father's/Mother's Name**
   Enter Candidate's Name, Father's/Mother's Name as it recorded in Matriculation certificate strictly in **CAPITAL LETTERS** Only. (NOTE: Do not write Shri, Mr., Mrs., Miss, Km. etc before aforesaid names while filling online submission)
5. **Category:**
   Select your category i.e. GEN, SC, ST or OBC. **The category & sub-category declared by the candidate during the online application's submission shall be final and shall not be changed under any circumstances.**
6. **Sub-category:**
   If belong to a sub-category, select in the box provided for corresponding sub-category which is more beneficial to you:

Sub-Category	Abbreviation
Physical Handicapped	PHH
Below Poverty line/Integrated Rural Development Programme	BPL/IRDP
Ex-servicemen (self)	Ex-Servicemen
Dependent/wards of Ex-serviceman	Dependent/Wards of Ex-men
Children/Grand Children of Freedom Fighter's	W.F.F
General Distinguished Sports Person	Sports
Having no sub-category	None

7. **Date of Birth:** Enter/Select Date, Month and Year of birth as per the English calendar and as recorded in your Matriculation Certificate. For example, if born on 3rd May 1990, the date should be entered as follows 03-05-1990.

8. **Contact/Mobile No:**
Enter 10-digit mobile No. in the appropriate box.

9. **E-Mail ID:**
Enter valid and active E-mail ID in the appropriate box.

10 **Gender:**
Select the appropriate option Male/Female/Transgender.

11 **Appearing Status:**
Select the appropriate option i.e. Passed/Appearing.

12 **Nationality:**
Select appropriate option.

13 **Candidate's address (use capital letters):**
Mention complete Correspondence & address Permanent in capital letters with Pin code. (Note: Married female candidate should write her Husband's name in the first line of Correspondence Address if she wants to do so to ensure postage of TET Certificate).

14 **Bonafide Himachali:**
Select the appropriate option Yes/No.

15 **District/Revenue Sub Division to which belongs**
Select appropriate District/Revenue Sub Division and corresponding code for revenue sub division to which candidate belongs to. The list of Revenue Sub Division and its code has been given at *page no. 14-15 below.*
Please select Revenue Sub Division.

16 **Preference regarding Examination Centre District & Sub Division.**
Select appropriate Exam Centre District & Sub Division and corresponding code to which candidate want to opt for the Exam. The list of Exam. Sub Division and its code has been given at *page no. 14-15 below.*

6.2. STEP 2 – UPLOAD IMAGES

1   **Photograph:**
   - Scanned image of photograph should be in **jpg** format.
   - Size of the photo image must be less than 20 kb
   - Image Dimension of photograph should be 3.5 cm(width) x 4.5 cm(Height) only.

2   **Signature of Candidate:**
   - The scanned image of signature should be in **jpg** format.
   - Size of the signature image must be less than 15 kb.
   - Image Dimension of signature should be 3.5 cm(length) x 1.5 cm(Height) only

6.3   STEP 3 – PAYMENT OF FEES

The fee can be remitted in the following ways: -

   - Through Payment Gateway by Net Banking or Debit Card/Credit Card.

6.4   STEP 4 – Print Out of Confirmation Page

1   **Declaration:**

The candidates will be asked to check the particulars entered before final submission. The candidates are required to tick the declaration before final submission otherwise system will not allow to proceed further.

2.   **Print of Confirmation Page:**

Candidates are required to take printout of confirmation page for record and keep it for their reference. The detail filled by candidate during the online submission shall be final and shall not be changed under any circumstances.

7.   Fees for Teacher Eligibility Test November- 2023 Examination: -

GENERAL & their Sub-Categories	Rs. 800/-(Rupees Eight Hundred only)
OBC/ST/SC/Physical handicapped	Rs.500/-(Rupees Five Hundred only)

Service Charges & Service Tax if applicable will be charged extra by the Bank.

8.   Correction/Updation in Details:

The candidate's particulars cannot be changed/edited once the examination fee has been submitted. **Thereafter corrections in the particulars can be made online w.e.f. 30-10-2023 to 01-11-2023 Till (11:59 Pm) only by the candidate himself and no further request for change in particulars will be entertained under any circumstances. The Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular once filled in the Application Form for whatsoever reasons.**

The candidates shall be permitted to make online corrections in their following particulars i.e. TET Subject, Candidate name, Father name, Mother Name, date of birth, Candidate Photo, Signature, Contact Number, Email Id, Gender, Eligibility, Nationality, Correspondence Address, Permanent Address, Pin-code, Distt., Choice of Examination Center Subdivision.

No change will be accepted through offline mode i.e. through fax/application or by email etc. No correspondence in this regard will be entertained. Please note that no request for any change in particular will be accepted under any circumstances after the specified date for online correction is over.

8.1 Teacher Eligibility Test (TET) shall be conducted for the following teaching categories: -

(i) TGT (Arts) (ii) TGT(NM) (iii) TGT(Medical) (iv) JBT (v) Shastri (vi) Language Teacher (vii) Punjabi (viii) Urdu.

NOTE: - In case an applicant intends to appear in TET for more than one teaching category he/she shall have to submit separate online application and fee for each category.

9. Minimum Eligibility Conditions :-

9.1 TGT (Arts)
a. B.A./B.Com. with at least 50% marks and 1year Bachelor in Education(B.Ed.)

OR

b. B.A./B.Com. with at least 45% marks (only for those who have passed B.Ed. upto 30.08.2009) and 50% marks (for those who have passed B.Ed. after 30.08.2009) 1-year Bachelor in Education (B.Ed.) in accordance with NCTE (Recognition norms and Procedure) regulations issued from time to time in this regard.

OR

c. Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (D.El.Ed

OR

d. Senior Secondary (or its equivalent) with at least 50% marks and 4 years B.A.Ed.

OR

e. B.A./B.Com. with at least 50% marks and 1-year Bachelor in Education(B.Ed.) (Special Education).

9.2. TGT(Non-Medical)
a. B.Sc.(NM) with at least 50% marks and 1-year Bachelor in Education(B.Ed.)

OR

b B.Sc.(NM) with at least 45% marks (only for those who have passed B.Ed. upto 30.08.2009) and 50% marks (for those who have passed B.Ed. after 30.08.2009) 1 year Bachelor in Education(B.Ed.) in accordance with NCTE(Recognition norms and Procedure) regulations issued from time to time in this regard.

OR

c Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (B.El.Ed.)

OR

d. Senior Secondary (or its equivalent) with at least 50% marks and 4 years B.Sc.(NM)Ed.

OR

e. B.Sc (NM) with at least 50% marks and 1 year Bachelor in Education(B.Ed.) (Special Education).

9.2 TGT(Medical)

a. B.Sc.(Medical) with at least 50% marks and 1-year Bachelor in Education(B.Ed.)

OR

b. B.Sc.(Medical) with at least 45% marks (only for those who have passed B.Ed. upto 30.08.2009) and 50% marks (for those who have passed B.Ed. after 30.08.2009) 1-year Bachelor in Education(B.Ed.) in accordance with NCTE (Recognition norms and Procedure) regulations issued from time to time in this regard.

OR

c. Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (B.El.Ed.)

OR

d. Senior Secondary (or its equivalent) with at least 50% marks and 4 years B.Sc.(Medical)Ed.

OR

e. B.Sc.(Medical) with at least 50% marks and 1-year Bachelor in Education(B.Ed.) Special Education.

9.4 Shastri

Shastri with at least 50% marks from an institution/University recognized by H.P. Government.

9.5 Language Teacher

a. B.A. with Hindi as an elective subject and 2 years Diploma in Elementary Education (by whichever name known)

OR

b. BA with at least 50% marks with Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.)

OR

c) BA with at least 45% marks with Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.) in accordance with the NCTE (Recognition Norms & Procedure) Regulations issued from time to time in this regard.

OR

d) BA with at least 50% marks with Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.) Special Education

OR

e) Prabhakar (Honours in Hindi) with 50% marks followed by B.A. Examination (English and one additional subject) with 50% marks from recognized University and 1-year Bachelor in Education (B.Ed.)

OR

f. M.A. (Hindi) with at least 50% marks from a recognized University and 1-year Bachelor in Education (B.Ed.)

9.6 Junior Basic Training (JBT)

a. 10+2 with 50% marks from a recognized Board/University and should possess two years JBT certificate course from an institute duly recognized by the Central State Govt.

OR

b. Senior Secondary (or its equivalent) with at least 50% marks and two years Diploma in Elementary Education (by whatever name known).

OR

c. Senior Secondary (or its equivalent) with at least 45% marks and two years Diploma in Elementary Education (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations, 2002.

OR

d. Senior Secondary (or its equivalent) with at least 50% marks and 4-years Bachelor of Elementary Education (B.El.Ed).

OR

e. Senior Secondary (or its equivalent) with at least 50% marks and 2-years Diploma in Elementary Education (Special Education)

OR

f. Graduation and two years Diploma in Elementary Education (by whatever name known).

9.7 Punjabi Language Teacher

a) B.A. with Punjabi as an elective subject and 2 years Diploma in Elementary Education (by whatever name known)

OR

b) BA with at least 50% marks with Punjabi as an elective subject and 1-year Bachelor in Education (B.Ed.)

OR

c) BA with at least 45% marks with Punjabi as an elective subject and 1-year Bachelor in Education (B.Ed.) in accordance with the NCTE (Recognition Norms & Procedure) Regulations issued from time to time in this regard.

OR

d) BA with at least 50% marks with Punjabi as an elective subject and 1-year Bachelor in Education (B.Ed.) Special Education

OR

e) Giani with 50% marks followed by B.A. Examination (English and one additional subject) with 50% marks from recognized University and 1-year Bachelor in Education (B.Ed.)

OR

f) M.A. (Punjabi) with at least 50% marks from a recognized University and 1 year Bachelor in Education (B.Ed.)

Note: Graduation from a recognized University with Punjabi as a subject during the three year of graduation, B.Ed. with teaching of Punjabi (State Teacher Eligibility Test)

9.8 Urdu Language Teacher

a) B.A. with Urdu as an elective subject and 2 years Diploma in Elementary Education (by whatever name known)

OR

b) BA with at least 50% marks with Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.)

OR

c) BA with at least 45% marks with Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.) in accordance with the NCTE (Recognition Norms & Procedure) Regulations issued from time to time in this regard.

OR

d) BA with at least 50% marks with Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.) Special Education.

OR

e) B.T. with 50% marks followed by B.A. Examination (English & one additional subject
with 50%marks from a recognized University and 1-year Bachelor in Education (B.Ed.)

OR

f) M.A. (Urdu) with at least 50% marks from a recognized University and 1 year Bachelor in Education (B.Ed.)

Note:-I.

(a) Adeeb-Kamil from jamia Urdu Aligarh will be considered/equivalent to B.A with Urdu.

(b) Moallim-e Urdu from jamia Urdu Aligarh will be considered/equivalent to B.Ed.for teaching Urdu.

AND

Note:-II. Pass in Urdu Language Teacher Eligibility Test conducted by H.P.Board of School Education Dharamshala. Provided that the incumbents who have already qualified the Teacher Eligibility Test (TET) conducted by the H.P. Board of School Education Dharamshala shall also be eligible subject to the condition as laid in para-II of guidelines issued by the National Council for Teacher Education vide Notification No. 76-4/2010/NCTE/Acad. Dated 11.2.2011.

9.9 Relaxations:

Note (1). Relaxation upto 5% in minimum educational qualification and also in minimum qualifying marks for TET to the candidates belonging to SC/ST/OBC/PHH categories of Himachal Pradesh.

Note (2). Candidates pursuing any of the teacher Education Programme in its final year (recognized by NCTE or the RCI, as the case may be) specified in the Gazette of India notification dated 25th August, 2010 are eligible for appearing in the TET examination.

Note:

a) Please ensure that all the professional qualifications/diplomas/degrees/ certificate referred to above as minimum eligibility conditions must have been recognized by the NCTE. So far as the latest list of the recognized teacher education institutions, recognized courses offered at elementary level are concerned, this information is available at the NCTE website <**https://ncte.gov.in/Website/Index.aspx**>, the detailed information about courses approved by Rehabilitation Council of India is available at the RCI website <www.rehabcouncil.nic.in/programmers/courses>

b) **The Candidate should satisfy his/her eligibility before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It is to be noticed that if a candidate has been allowed to appear in the Himachal Pradesh Teacher Eligibility Test it does not imply that the candidate's eligibility has been verified. It does not vest any right with the candidate for appointment. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.**

10. PATTERN FOR TEACHER ELIGIBILITY TEST

There shall be one question paper in four different series having questions of multiple-choice/objective type, carrying 150 questions of one mark each to be attempted within 150 minutes. **There shall be 60% minimum qualifying marks.** There shall be no negative marking. A candidate shall have to choose the correct answer and shade against the appropriate choice in the OMR response sheet with **blue/black ball point pen** adhering to the

instructions provided. As the answers will be given with blue/black ball point pen by darkening the appropriate circle, the candidates will have no option to change the answers once given. Therefore, before darkening the circle, correct option/answer may be ensured.

11. STRUCTURE OF TEACHER ELIGIBILITY TEST

Sections of the question papers for TGTs	Section I and II common for TGT(Arts), TGT(NM) and TGT(Medical)
	Section-I Q. 1-30 Child psychology and development, pedagogy, teaching learning processes.
	Section-II Q. 31-60 General Awareness including Himachal Pradesh, Current Affairs & Environmental Studies.
	Section-III and IV for TGT(Arts)
	Section-III Q. 61-90 English Literature & Grammar.
	Section-IV Q.91-150 Social Studies
	Section-III and IV for TGT(NM)
	Section-III Q. 61-90 Mathematics
	Section-IV Q. 91-150 Physics and Chemistry
	Section-III and IV for TGT(Medical)
	Section-III Q.61-120 Botany and Zoology
	Section-IV Q. 121-150 Chemistry
Standard of TGT TET	Test items on child psychology, development, pedagogy and teaching learning processes will focus on educational psychology of teaching and learning relevant to the age group 11 to 14 years. They will focus on understanding the characteristics needs and psychology of diverse learners, interaction with learners and the attributes and qualities of good facilitator of learning. The questions in the other sections will be based on the topics of the prescribed syllabus of the State for classes VI to VIII, but their difficulty standard as well as linkages could be up-to 10+2 level of H.P. Board of School Education.
Structure and Standard of TET for Shastri	Section-I Q. 1-120 based on Shastri degree course
	Section-II Q.121-150 General Awareness including Himachal Pradesh, Current Affairs & Environmental Studies
Structure and Standard of TET for L.T.	Section-I Q. 1-120 Hindi Course of Graduation level.
	Section-II Q.121-150 General Awareness including Himachal Pradesh, Current Affairs & Environmental Studies.
	Standard of L.T.TET will be of Hindi Course of Graduation level of HP University
Structure and Standard of TET for JBT	Section-I (Q. 1- 30) - Child Development and Pedagogy, teaching learning processes.
	Section-II (Q. 31-60) English literature & grammar.
	Section-III (Q.61-90) Hindi literature & grammar
	Section-IV (Q.91-120) Mathematics
	Section-V (Q.121-150) Social Sciences, Environmental Studies and General awareness & current affairs including Himachal Pradesh.

Structure of TET for	Number of question and weightage-150 question carrying one mark each

Punjabi Language Teacher	Duration-2 hour 30 minutes
	Type of questions-Multiple choice variety with four alternative out of which only one is correct
	Negative Marking-No
	Sections of the question papers- Section-1 Q. 1 to 120 based on Punjabi course of Graduation. Section-II Q.121 to 150 General awareness including Himachal Pradesh current affairs & Environmental studies. Standard of TET-Punjabi Course of Graduation level of Patiala University
Structure of TET for Urdu Language Teacher	Number of question and weightage-150 question carrying one mark each
	Duration-2 hour 30 minutes
	Type of questions- Multiple choice variety with four alternative out of which only one is correct.
	Negative Marking-No
	Sections of the question papers- Section-1 Q. 1 to 120 based on Urdu course of Graduation Section-II Q.121 to 150 General awareness including Himachal Pradesh current affairs & Environmental studies. Standard of TET-Urdu Course of Graduation level of J&K. University

The test items on child psychology, development, pedagogy and teaching learning processes will focus on educational psychology of teaching and learning relevant to the age group 06 to 11 years. They will focus on understanding the characteristics needs and psychology of diverse learners, interaction with learners and the attributes and qualities of good facilitator of learning. The question in the other sections will be based on the topics of the prescribed syllabus of the State for classes I to V, but their difficulty standard as well as linkages could be upto 10+2 level of HP Board of School Education.

12. **Validity:**

The Validity Period of HP TET qualifying certificate for appointment will be for life time for all categories. There will be no restriction on the number of attempts a person can take for acquiring a TET certificate. **A person who has qualified TET may also appear again for improving his/her score.**

13. **Applicability:**

TET shall apply to a school of the H.P./State Government/local authority referred to sub-clause(i) of clause(n) of section-2 of the RTE Act and a school referred to in sub-clause (ii) of clause(n) of section -2 of the RTE Act in the State. A school referred to in sub clause (iv) of clause(n) of section-2 of the RTE Act may exercise the option of considering either the TET conducted by the State Government or the TET conducted by the Central Government.

14. **Age Limit:**

There is no upper age limit to apply for the TET. The age criteria are to be considered by the appointing authority at the time of appointment as per R&P Rules.

15. EXAMINATION CENTRES FOR TET 2023 (Rev. Sub. Division wise):

The Examination Centre will be allotted only within Himachal Pradesh at District/Sub-division Headquarters. The list of sub-divisions along with their corresponding codes is as under: -

Revenue Sub-Division	Code	Revenue Sub-Division	Code
Bilaspur	1	Karsaog	36
Ghumarwin	2	Mandi	37
Bharmour	3	Padhar	38
Chamba	4	Sarkaghat	39
Chowari	5	Sunder Nagar	40
Dalhousie	6	Chopal	41
Killar(Pangi)	7	Dodra-Kewar	42
Tissa	8	Rampur Bushehar	43
Salooni	9	Rohru	44
Barsar	10	Shimla (Rural)	45
Bhoranj	11	Shimla (Urban)	46
Hamirpur	12	Theog	47
Nadaun	13	Nahan	48
Sujanpur	14	Paonta Sahib	49
Baijnath	15	Rajgarh	50
Dehra	16	Sangrah	51
Dharamshala	17	Shillai	52
Jaisinghpur	18	Arki	53
Jwalamukhi	19	Kandaghat	54
Jawali	20	Nalagarh	55
Kangra	21	Solan	56
Nurpur	22	Amb	57
Palampur	23	Bangana	58
Kalpa at Reckong Peo	24	Haroli	59
Nichar at Bhawanagar	25	Una	60
Pooh (ADM)	26	Dharampur	61
Anni	27	Fathepur	62
Banjar	28	Shahpur	63
Kullu	29	Indora	64
Manali	30	kumarsain	65
Kaza	31	Jhandutta	66
Keylong	32	Swarghat	67
Udaipur	33	Balh	68
Gohar	34	Thunag	69
Joginder Nagar	35	Nagrota Bagwan	70
		Dheera	71

Note 1: *Examination Centre shall be in compatibility with the number of application received and preferably at District Headquarter/Sub-Division Level. In case the number of candidates in any District/Subdivision Headquarter is very less for running the examination in that District/Subdivision Headquarter then the candidates of that District may be allotted Examination Centers in nearby District/Subdivision Headquarter. The H.P. Board of School Education reserves all the rights to allot/change or cancel any examination center at its discretion. The examination center once allotted to the candidate shall not be changed. No online or offline request for change of examination center shall be entertained at any stage.*

16. LANGUAGE OF QUESTION PAPER

The question booklet will be set and supplied in bilingual i.e. both in English and Hindi. The question papers for Shastri will be partly in Sanskrit and partly in Hindi. Punjabi/Urdu Language Teacher will be in. Punjabi/Urdu/English. only

17. SAMPLE OMR SHEET:

Sample OMR response sheet and instructions to fill the answers in the OMR Response Sheet are given at page No. 20-22.

18. USE OF CALCULATING DEVICES/ PHONES/ WRITTEN/ TEXTUAL MATERIAL: -

Use of Calculators, Smart watches with Facilities of Calculator, Cellular/ Smart Phones & textual material ie formula text, calculation text etc. are strictly prohibited in the Examination Hall. Candidates are also strictly forbidden from carrying any Textual Material printed or written, bits of paper, envelope or any other material into the Examination Hall except the Admit Card.

18.1 Candidates are advised to carry only the following with them into the examination venue:

i. Admit card along with Self Declaration (Undertaking) if any downloaded from the HPBOSE Website (a clear printout on A4 size paper) duly filled in.

ii. A simple transparent Blue/Black Ball Point Pen.

iii. Additional photograph, to be pasted on the attendance sheet.

iv. Personal hand sanitizer (50 ml).

v. Personal transparent water bottle.

vi. Sugar tablets/fruits (like banana/apple/orange) in case the candidate is diabetic.

19. ADMIT CARD:

i. The Admit Card shall be issued only to those candidates who have submitted their Application Form complete in all respects within the stipulated time frame and who fulfils the minimum eligibility criteria laid down for the purpose.

ii. Admit Card can be downloaded from the Board's Website www.hpbose.org 4 days before the exam. The admit cards shall not be dispatched by post/fax or sent by E-mail. The candidate will appear in the examination at the given Centre on the date and timing as indicated in his/her Admit Card.

iii. Admit Card is not transferable to any other person. Impersonation is legally punishable/cognizable offence.

iv. The Admit Card will contain candidate's name, roll number, photograph, signature of the candidate, address of the examination center and test schedule.

v. The Admit Card once received by the candidate should be carefully gone through and discrepancy, if any, should immediately be brought to the notice of the Board.

vi. No candidate will be allowed to appear at the examination Centre, other than that allotted to him/her in his/her Admit Card. The candidates are advised to read the instructions on the Admit Card carefully.

vii. Application form which is not submitted online or incomplete shall not be considered and no Admit card shall be issued to such candidates.

viii. If any candidate found any discrepancies in these particulars i.e. (In Candidate Name, Father Name, Category, Sub-category) mentioned in the admit card then the candidate can file offline application with supporting documents for correction in

these particulars within the stipulated period (as per Amended examination regulation Rule 14.2.4) i.e. between the 15 days from the date of issuance of admit card. The requests received after stipulated period shall be dealt with vide rule 14.2.5.

Note:

a. In no case, the duplicate Admit Card would be issued at the Examination Centres.
b. The candidates must not mutilate the Admit Card or change any entry made therein.
c. Candidates are advised to preserve their Admit Cards in good condition for future reference.
d. No Admit Card shall be issued to the candidates whose applications are found to be incomplete for any reasons (including indistinct/ doubtful photographs/unsigned Applications) or who do not fulfil the eligibility criteria for the examination.
e. Issue of Admit Cards, however, shall not necessarily mean acceptance of eligibility which shall be further scrutinized at subsequent stages of the admission process

19.1 WHAT TO DO IN CASE ADMIT CARD IS NOT FOUND ON WEBSITE:

1. Check Rejection list on website.
2. The scheduled date of examination, he/she should, inform the Board's Office with record of submission of online application form.
3. Somehow, if a candidate fails to be in possession of Admit Card before the commencement of examination, he/she should meet the Centre Superintendent at least one hour before the commencement of the examination at the center with print out of the computer generated online last CONFIRMATION PAGE.

20. Evaluation and Declaration of Results:

(i) The Provisional Answer Key of the written examination shall be published after last day of the written exam at Official website of the Board. The instructions for filing objections shall be published separately by the Paper setting section well in time.

However;

a) Objections shall be sought from the examinees within 6 days from the date of publication of the provisional answer key. No application for objections received in office after stipulated time will be entertained as it cause unwanted delay in result declaration.

b) Written objections received through e-mail or by post alongwith abstract of reference and facts shown under relevant page of concerned authentic book shall be considered and placed before subject expert.

c) Report of subject expert shall be considered final and will be incorporated for Final Answer Key and shall be published as " Final Answer Key " on the official website for public interest in information.

d) The result shall be prepared as per final answer key and no objections regarding Final answer key shall be entertained.

(ii) A fully computerized system has been adopted for the evaluation of the answer scripts optical mark reader (OMR) for the preparation of the results. Since the evaluation will be error free under the above system, there is no provision for revaluation or rechecking of the answer scripts or recounting of the marks scored. The result of TET NOV-2023 will be available on Board's Website <www.hpbose.org>.

21. WEEDING OUT RULES

The records of TET including OMR Response Sheet are preserved up to six months from the date of declaration of result in the accordance with Board's Weeding Out Rules.

22. Category:

Tick your category in the online application The category & sub-category will only be checked & verified at the time of appointment. However, **the category & sub-category declared/filled by the candidate in the online application form shall be final and shall not be changed under any circumstances after the stipulated period given for correction is over.** The abbreviations of different categories are as follows: -

Category	Abbreviation
General	Gen
Scheduled Caste	SC
Scheduled Tribe	ST
Other Backward Classes	OBC

22.1. Sub-category:

If you also belong to a sub-category, write the sub-category in the rectangle provided and darken the appropriate circle corresponding to your sub-category (please choose only one sub-category whichever is beneficial to you):

Sub-Category	Abbreviation
Physical handicapped	PHH
Below poverty line/Integrated Rural Development Programme	BPL
Ex-servicemen (self)	Ex-men
Wards/Dependent of Ex-servicemen	Wards of Ex-men
Children/Grand Children of Freedom Fighter	W.F.F
Distinguished Sports Person	Sports
Having no sub-category	None

23. Professional Qualification:

Tick the Passed circle, if you have passed the professional qualification required for sitting in the TET you are applying for or if you are appearing in the final professional examination. Please ensure that you must fulfil minimum eligibility condition of having passed the required professional qualification on the date of TET examination failing which your candidature shall be considered cancelled even if you have appeared and passed the TET.

24. DECLARATION:

The candidate must sign the declaration. The place & date should also be entered. The declaration will be signed by the applicant/candidate himself.

25. Instructions/Guidelines for the Candidate regarding OMR Answer Sheet and conduct during Exam: -

(i) Fill in the entries in the OMR Sheet such as Name (in Capital Letters), Roll Number, Question Booklet No., Subject, Question Booklet Series in the appropriate box and darken the appropriate ovals with Blue/Black Ball Point Pen Only.

Note: - A fully computerized system is adopted for the evaluation of the answer scripts. A machine will read the coded information in the OMR Answer Sheet. Candidate should furnish and code all information required on the answer sheet such as Name (in Capital Letters), Roll Number, Question Booklet No., Subject, Question Booklet Series, Signature etc. failing which the answer sheet will not be evaluated and zero marks will be awarded. For furnishing wrong information candidate himself responsible and no offline or online request will be entertained regarding correction in these particulars and for manual evaluation of OMR response sheet. So candidate furnish required information in the OMR response sheet carefully.

Example: If Roll Number is 2257130169 named as Baneet Kumar appearing in TET- Non –Medical and his Question Booklet No is 309289 and Question Booklet Series is A. Then it should be written in the prescribed boxes on OMR Answer Sheet and darken the appropriate circles like as follows:

Note : Before filling the OMR Answer Sheet, read the instructions carefully given on back side.

ii) The booklet series as given on it (to be provided in the examination hall) must be shown by blackening the appropriate circle in the prescribed box.

iii) Please darken the Ovals completely. However, while darkening the oval, it may be ensured that the ink should not spread out of the Oval. Use of HB Pencil, fountain pen and gel pen are not allowed.

iv) **Changing an answer is not Allowed:** - The Candidate must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle, once marked no change in answer is allowed. Use of eraser or correction fluid on OMR answer sheet is strictly prohibited.

v) Each question has only one correct answer. **If candidate attempts more than one answer, it will be considered wrong and it will not be evaluated. Changing, Cutting, Overwriting and Erasing of an answer will be treated as Wrong.**

vi) The candidates must note that the OMR response sheet containing items 1 to 150 must be used. Candidates must check that against each of the 150 items in the OMR response sheet there are four options ⓐ ⓑ ⓒ ⓓ marked on it.

vii) The question booklet will have 150 questions. After reading the question in the test booklet the correct response against the question is to be darkening in the answer sheet using a blue or black ink ball point pen.

a) **For example,**

Q1.   If 3X+15=21 then the value of 'X' is

Answer   A. 4   B. 2   C 10   D None of these

Q2.   The currency of India is:

Answer   A. Doller   B. Rupees   C Dinar   D. Pound

Question No. 1 of above have the correct answer i.e. Option C therefore, circle on C must be completely darken. Similarly, for question No.2, the correct response is B and hence we have to darken B circle. Like as if Question No. 3 & 4 have the correct answer i.e. option C therefore, circle on C must be completely darken and so on. Eg.:

Q No.	ANSWER				Q No.	ANSWER				Q No.	ANSWER			
01	Ⓐ	Ⓑ	●	Ⓓ	26	●	Ⓑ	Ⓒ	Ⓓ	51	●	Ⓑ	Ⓒ	Ⓓ
02	Ⓐ	●	Ⓒ	Ⓓ	27	Ⓐ	●	Ⓒ	Ⓓ	52	Ⓐ	Ⓑ	●	Ⓓ
03	Ⓐ	Ⓑ	●	Ⓓ	28	●	Ⓑ	Ⓒ	Ⓓ	53	Ⓐ	●	Ⓒ	Ⓓ
04	Ⓐ	Ⓑ	●	Ⓓ	29	Ⓐ	Ⓑ	●	Ⓓ	54	Ⓐ	Ⓑ	●	
05	Ⓞ	Ⓑ	Ⓒ	Ⓓ	30	Ⓐ	Ⓑ	●	Ⓓ	55	Ⓐ		●	

viii) Candidate must put his signatures in the box provided in the OMR response sheet.

ix) Please do not write anything in the box provided for invigilators signature. Each OMR response sheet must be signed by the invigilator.

x) Read all the instructions printed on OMR Answer sheet and Question Booklet as well, before starting to attempt.

xi) The OMR sheet can be in duplicate, therefore, the duplicate copy can be received from the invigilator by the candidate after the completion of exam. During exam scratch of duplicate copy of OMR is strictly not allowed. Candidate himself/herself is not allowed to scratch the duplicate OMR sheet in any circumstances.

xii)   Responses must be marked only on the answer sheet /OMR Sheet provided in the examination hall. Responses marked on the test booklet or any paper other than the answer/OMR sheet shall not be examined for which the candidate himself will be held responsible.

xiii)   OMR scanable answer sheet will be used, therefore marking of response has to be done carefully to avoid smudging or creasing of sheet.

xiv)   Do not fold and damage the OMR Answer sheet.

xv)   The machine – gradable OMR Response Sheets are evaluated with extreme care and are repeatedly scrutinized. No request for re-checking, re-evaluation, re-assessment or scrutiny of OMR Response Sheet will be entertained. No correspondence in this regard will be entertained.

xvi)   Only one response to be selected & marked. In case more than one response is marked for a single question, no marks will be given to the candidate in that particular question.

xvii)   All items carry equal marks. There will be no negative marking. Do the encoding carefully as given in the illustrations. While encoding your particulars or marking the Answers in the OMR response sheet, you should blacken the circle corresponding to the Choice in full and no part of the circle should be left unfilled.

xviii)   Mark responses only on the OMR response sheet given to you in the examination hall. Responses marked on the test booklet or any paper other than the OMR response sheet shall not be examined for which the candidate himself will be responsible.

xix)   Any candidate who creates any disturbance during examination or otherwise, misbehaves in or around the examination hall or refuses to obey the instructions of examination staff or changes his/her seat with any other candidate will be expelled from the examination. In exceptional cases, the matter may be handed over to the Police.

xx) Mobile phones are not allowed inside the Examination Hall, not even in switch off position.

xxi)   OMR scan able answer sheet will be used. Therefore, marking of response has to be done carefully to avoid smudging or creasing of sheet.

26   IMPORTANT INSTRUCTIONS FOR THE CANDIDATES:

1. Candidates are advised to report at the Examination Center well in time i.e. 2 hours before Commencement of the examination. However, must reach the examination hall/room(s) 30 minutes before the commencement of the examination to fill up particulars on the OMR response sheet.

2. Candidates should take their seats immediately after the opening of the Examination Hall. If the candidates do not report in time due to any reason i.e. traffic jam, train/bus delay, etc, they are likely to miss some of the important instructions to be announced in the Examination Rooms/Halls. The HPBoSE shall not be responsible for any delay.

3. The candidate must show, on-demand, the Admit Card downloaded/printed from the HPBOSE website for admission in the examination room/hall. The Test Centre Staff on duty is authorized to verify the identity of candidates and may take steps to verify and confirm the identity credentials. Candidates are requested to extend their full cooperation. A candidate who does not possess a valid Admit Card and authorized Photo ID shall not be permitted to take the examination under any circumstances by the Centre Superintendent.

4. A seat indicating Roll Number will be allotted to each candidate. Candidates should find and sit in their allocated seats only. In case a candidate ventures to change his/her seat and does not sit on the seat allotted to him/her could face cancellation of candidature. No plea would be entertained in this regard.

5. The candidate should ensure that the Question Paper provided is for admission in the applied class. In case, the class of the Question Paper is other than his/her opted class, the same may be brought to the notice of the Invigilator concerned.

6. The candidates may approach the Centre Superintendent/Invigilator in the room for any assistance, first aid emergency, or any other information during the course of the examination.

7. In case a candidate, furnishes false information, his/her candidature will be cancelled and his/her result will not be declared.

8. For those who are unable to appear on the scheduled date of test for any reason, re-test shall not be held by the HPBoSE under any circumstances.

Note: - Candidates shall appear at their own cost at the Centre on the date as indicated in their Admit Card issued by the HPBOSE Under no circumstances the choice of cities for the Centre and shift provided in the Admit Card shall be changed.

27: UNFAIR MEANS PRACTICES AND BREACH OF EXAMINATION RULES

27.1. Definition: Unfair Means practice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but is not limited to:

a) Being in possession of any item or article which has been prohibited or can be used for unfair practices including any stationery item, communication device, accessories, eatable items, ornaments, or any other material or information relevant or not relevant to the examination in the paper concerned;

b) Using someone to write examination (impersonation) or preparing material for copying;

c) Breaching examination rules or any direction issued by HPBoSE in connection with Aforesaid examination;

d) Assisting other candidates to engage in malpractices, giving or receiving assistance of any kind directly or indirectly or attempting to do so;

e) Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the Examination Centre;

f) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates;

g) Using or attempting to use any other undesirable method or means in connection with the examination;

h) Manipulation and fabrication of online documents viz. Admit Card, Score Card, Self-Declaration, etc.;

i) Forceful entry in /exit from Examination Centre/Hall;

j) Use or attempted use of any electronic device after entering the Examination Centre;

k) Affixing/uploading of wrong/morphed photographs/ signatures on the Application Form/Admit Card;

l) Creating obstacles in smooth and fair conduct of the examination.

m) Any other malpractices declared as Unfair Means by the HPBoSE.

27.2. Punishment for using unfair means practices: During the course of, before, or after the examination if a candidate indulges in any of the above or similar practices, he/she shall be deemed to have used unfair practices and booked under UNFAIR MEANS (U.F.M.) case.

28   MISCELLANEOUS:

1.   Correspondence with HPBoSE

All the correspondence should preferably be addressed by e-mail. The email query shall be addressed only if it is not anonymous and contains the name, postal address, and contact number of the sender. An email containing vague or general queries and other queries as contained in the Information Bulletin / Prospectus shall not be entertained. Queries shall not be entertained from a person claiming to be representatives, associates, or officiates of the applicant candidate.

The following information shall not be revealed by phone or email:

a) Internal documentation/status.

b) The internal decision-making process of HPBOSE Any claim/counterclaim thereof.

c) Dates and venue of internal meetings or name of the staff/officers dealing with it.

d) Any information which cannot be revealed in the opinion of HPBOSE.

_____*_____*_____*_____*_____*_____*_____*_____*_____

Satnam Singh Sandhu   **Kalu Ram**   **Puran Chand**   Smt.   Surindra   Devi
(Section Officer)   **(Assistant Secretary)**   **(Deputy Secretary)**   **(Joint Secretary)**

Secretary