



Govt. of West Bengal
Office of the Secretary District Health & Family Welfare Samity &
Chief Medical Officer of Health, Malda
P.O. Jhaljhalia (J.R.C.), District-Malda, Pin-732102
E-mail: cmohmld.dpmu@gmail.com

Memo No: DH & FWS/ 2558

Date: 24.11.2023

RECRUITMENT NOTICE

The District Health Family Welfare Samity & office of the Chief Medical Officer of Health, Malda is inviting applications for recruitment of different contractual post under **XV-Finance Commission –Health Grant**. Eligible candidates should apply online in the prescribed format as given in Departmental Website (www.wbhealth.gov.in/online_recruitment) from **11:00 am 1st December , 2023 to Midnight of 12th December , 2023** for the below mentioned position.

Only online application will be accepted. Application forms not properly filed in or incomplete Application forms are liable to be cancelled. Application fess of Rs.100/- for Unreserved Candidates and Rs.50/- for reserved Category candidates have to be deposited through on-line mode only. The amount is non-refundable.

Details Vacancies are given below:-

A	Name of the Post	Block Epidemiologist
	Number of Post & Category	03 (UR- 02, OBC B-01)
	Place of Posting	Anywhere in Block Public Health Unit (BPHU)
	Monthly consolidated Remuneration	35,000/- Per month
	Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
	Essential Criteria	a) M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH b) Proficiency in advance MS Office
	Desirable Criteria	a) Ph. D/M. Phil. b) Experience in Public Health
	Scale of Scoring & Short Listing method	As annexed – A2

B	Name of the Post	Block Public Health Manager
	Number of Post & Category	03 (UR- 02, OBC B-01)
	Place of Posting	Anywhere in Block Public Health Unit (BPHU)
	Monthly consolidated Remuneration	35,000/- Per month
	Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
	Essential Criteria	a) B.Sc. in Life Science with Post Graduate Degree/ Diploma in Management b) Proficiency in advance MS Office
	Desirable Criteria	a) M.Sc. in Life Science. b) Experience in Public Health
	Scale of Scoring & Short Listing method	As annexed – A2

C	Name of the Post	Laboratory Technician
	Number of Post & Category	06 (UR- 03, OBC B-1, SC-02)
	Place of Posting	Anywhere in Block Public Health Laboratory and Block Public Health Unit (BPHU)
	Monthly consolidated Remuneration	22,000/- Per month
	Age as on 1st January 2023	Minimum 19 Years and Maximum 40 years
	Essential Criteria	1. Passed Class 12 with Physics, Chemistry & Mathematics/ Biological Science 2. Diploma in Medical Laboratory Technology from any institution recognized by the Govt of WB or Diploma in Laboratory Techniques(DLT) from School of Tropical Medicine
	Desirable Criteria	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.
	Scale of Scoring & Short Listing method	As annexed – A2

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D	Name of the Post	Block Data Manager
	Number of Post & Category	03 (UR- 02, OBC B-01)
	Place of Posting	Anywhere in Block Public Health Unit (BPHU)
	Monthly consolidated Remuneration	22,000/- Per month
	Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
	Essential Criteria	01. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 02. Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 03. Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.
	Desirable Criteria	NA
Scale of Scoring & Short Listing method	As annexed – A2	

E	Name of the Post	Medical Officer (Specialist – Medicine)
	Number of Post & Category	02
	Place of Posting	Anywhere in Polyclinic under XV FC
	Monthly consolidated Remuneration	3,000/- Per Day (thrice a Week on part time basis)
	Age as on 1st January 2023	Minimum 21 Years and Maximum 62 years
	Essential Criteria	Essential Qualification 1. MBBS degree from an MCI recognized institute. 2. Post –Graduate degree / DNB in Medicine. 3. Must be registered under West Bengal Medical Council.
	Desirable Criteria	NA
Scale of Scoring & Short Listing method	80 (based on % of marks obtain in the final examination) PG Degree -10 or Diploma 05, Experience -10. As per Memo no. H/SFWB/8H-01-2014/Pt.IV/2887 Date 17/09/2015	

F	Name of the Post	Medical Officer (Specialist – Paediatrics)
	Number of Post & Category	02
	Place of Posting	Anywhere in Polyclinic under XV FC
	Monthly consolidated Remuneration	3,000/- Per Day (thrice a Week on part time basis)
	Age as on 1st January 2023	Minimum 21 Years and Maximum 62 years
	Essential Criteria	Essential Qualification 1. MBBS degree from an MCI recognized institute. 2. Post –Graduate degree / DNB/ Diploma in Paediatric Medicine. 3. Must be registered under West Bengal Medical Council.
	Desirable Criteria	NA
Scale of Scoring & Short Listing method	80 (based on % of marks obtain in the final examination) PG Degree -10 or Diploma 05, Experience -10. As per Memo no.H/SFWB/8H-01-2014/Pt.IV/2887 Date 17/09/2015	

G	Name of the Post	Medical Officer (Specialist – G & O)
	Number of Post & Category	02
	Place of Posting	Anywhere in Polyclinic under XV FC
	Monthly consolidated Remuneration	3,000/- Per Day (thrice a Week on part time basis)
	Age as on 1st January 2023	Minimum 21 Years and Maximum 62 years
	Essential Criteria	Essential Qualification 1. MBBS degree from an MCI recognized institute. 2. Post –Graduate degree / DNB/ Diploma in Gynaecology & Obstetrics 3. Must be registered under West Bengal Medical Council.
	Desirable Criteria	NA
Scale of Scoring & Short Listing method	80 (based on % of marks obtain in the final examination) PG Degree -10 or Diploma 05, Experience -10. As per Memo no.H/SFWB/8H-01-2014/Pt.IV/2887 Date 17/09/2015	

H	Name of the Post	Medical Officer (Specialist – Ophthalmologist)
	Number of Post & Category	02
	Place of Posting	Anywhere in Polyclinic under XV FC
	Monthly consolidated Remuneration	3,000/- Per Day (thrice a Week on part time basis)
	Age as on 1st January 2023	Minimum 21 Years and Maximum 62 years
	Essential Criteria	Essential Qualification 1. MBBS degree from an MCI recognized institute. 2. Post –Graduate degree / DNB/ Diploma in Ophthalmology 3. Must be registered under West Bengal Medical Council.
	Desirable Criteria	NA
	Scale of Scoring & Short Listing method	80 (based on % of marks obtain in the final examination) PG Degree -10 or Diploma 05, Experience -10. As per Memo no.H/SFWB/8H-01-2014/Pt.IV/2887 Date 17/09/2015

I	Name of the Post	Staff Nurse under Polyclinic
	Number of Post & Category	02 (SC-01, ST-01)
	Place of Posting	Anywhere in Polyclinic under XV FC
	Monthly consolidated Remuneration	25,000/- Per month
	Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
	Essential Criteria	Essential Qualification 01. The Candidate should have completed GNM training course from an institute recognized by the Indian Nursing council /West Bengal Nursing Council. Or The Candidate should have completed B.SC Nursing Course. 02. The Candidates must be registered under West Bengal Nursing Council and must have proficiency in Bengali. Registration certificate from WBNC or provisional certificate from WBNC must be enclosed in the application.
	Desirable Criteria	NA
Scale of Scoring & Short Listing method	100 (based on % of marks obtain in the final examination) as per marks obtained in the GNM examination.	

J	Name of the Post	Counsellor
	Number of Post & Category	02 (SC-01, ST-01)
	Place of Posting	Anywhere in Polyclinic under XV FC
	Monthly consolidated Remuneration	20,000/- Per month
	Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
	Essential Criteria	Essential Qualification - Graduation in Psychology/ Social work/ Sociology/ Anthropology/ Human development. Basic knowledge of computer, MS Office, Internet is required.
	Desirable Criteria	Desirable: Post graduation in (MA/MSC) in Psychology/Social Work/Sociology/Antropology/Human Development
Scale of Scoring & Short Listing method	Madhyamik-10(above 75% -10, 60-74% - 8, 50-59% - 6, 49 to 40% - 4 & 39% to Pass-2) HS-10 (above 75% -10, 60-74% - 8, 50-59% - 6, 49 to 40% - 4 & 39% to Pass-2) Graduation-10 (above 75% -10, 60-74% - 8, 50-59% - 6, 49 to 40% - 4 & 39% to Pass-2) Post Graduation- 10 (above 75% -10, 60-74% - 8, 50-59% - 6, 49 to 40% - 4 & 39% to Pass-2) Experience- 05 (in Govt. Health Sector only) -1 marks for each complete year of experience, maximum 5, <1 year-o Written test-45 Interview marks-10	


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K


Name of the Post	Medical Officer under U-HWC
Number of Post & Category	16 (UR-08, OBC B- 02, SC-05, ST-01)
Place of Posting	Anywhere in U-HWC, ULB under XV FC
Monthly consolidated Remuneration	₹ 60,000/- per month
Age as on 1st January 2023	Minimum 18 Years and Maximum 62 years
Essential Criteria	MBBS from a MCI recognized institute with 1year compulsory internship. Must be registered under West Bengal Medical council. Weightage will be given for higher qualification (PG degree/ Diploma) Basic knowledge of computer, MS office, Internet is required
Scale of Scoring & Short Listing method	80 (based on % of marks obtained in the final examination) PD degree- 10 or Diploma 05)Experience-10. As per memo no H/SFWB/8H-01-2014/Pt. IV/2887 Dated 17/09/2015

L

Name of the Post	Staff Nurse under U-HWC
Number of Post & Category	17 (UR-09, OBC B- 02, SC-05, OBC A- 01)
Place of Posting	Anywhere in U-HWC, ULB under XV FC
Monthly consolidated Remuneration	25,000/- Per month
Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
Essential Criteria	Essential Qualification 01. The Candidate should have completed GNM training course from an institute recognized by the Indian Nursing council /West Bengal Nursing Council. Or The Candidate should have completed B.SC Nursing Course. 02. The Candidates must be registered under West Bengal Nursing Council and must have proficiency in Bengali. Registration certificate from WBNC or provisional certificate from WBNC must be enclosed in the application.
Desirable Criteria	NA
Scale of Scoring & Short Listing method	100 (based on % of marks obtain in the final examination) as per marks obtained in the GNM examination.

M

Name of the Post	Community Health Assistant - Urban (Female Only)
Number of Post & Category	18 (UR-08, OBC B- 02, SC-05, OBC A- 02, ST-01)
Place of Posting	Anywhere in U-HWC, ULB under XV FC
Monthly consolidated Remuneration	13,000/- Per month
Age as on 1st January 2023	Minimum 21 Years and Maximum 40 years
Essential Criteria	Essential Qualification 01. Must have passed ANM course from an institute recognized by the Indian Nursing council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of Malda District. Applicant must be permanent resident of Malda District. Or Must have passed GNM Course from an institute recognized by the Indian Nursing council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and Applicant must be permanent resident of Malda District.
Application Format & ToR for the Post	Annexure - B & Annexure -A (Attached with Recruitment Notice)
Desirable Criteria	NA
Scale of Scoring & Short Listing method	100 (based on % of marks obtain in the final examination) as per marks obtained in the ANM / GNM examination.


 24/11/2023.
**Chief Medical Officer of Health, Malda &
 Secretary District Health & Family Welfare Samity**
 District Health & Family Welfare Samity
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Copy forwarded for information and necessary action to:-

1. The Chairman, Recruitment Committee, Malda
2. The District Magistrate, Malda
3. The Principal MMC&H, Malda.
4. The Addl. District Magistrate (G), Malda
5. The Chairperson, English Bazaar & Old Malda Municipality, Malda with request to display in the notice board.
6. The OC, Health, Malda. with request to display in the notice board.
7. The MSVP, Malda MMC&H, Malda with request to display in the notice board.
8. The Dy. CMOH-I, II, III, DMCHO, ZLO, DTO, DPHNO, Malda
9. The NDC, District Collectorate, Malda with request to display in the notice board.
10. The All BMOH, Malda, with request to display in the notice board.
11. The Accounts Officer, CMOH office, Malda
12. The District Informatics Officer (NIC), Malda, District Collectorate Building, Malda with request to publish the recruitment notice in www.malda.gov.in
13. The System Co-ordinator, IT Cell, SwasthyaBhawan, Kolkata with request to publish the recruitment notice in www.wbhealth.gov.in
14. The HC, CMOH Office Malda with request to display in the notice board & make arrangement of recruitment process.
15. The DPM, DAM, PM NUHM, AM NUHM, DSM, DPMU, Malda with request to co-operate.
16. Office Copy


24/11/2023
**Chief Medical Officer of Health, Malda &
Secretary District Health & Family Welfare Samity**
Chief Medical Officer
MALDA

General Information & instructions for Applicants

- 1 *The essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must have been completed within the last date of online application.*
- 2 *Experience will be calculated after obtaining the required qualification for the above mentioned position, till the last date of online application.*
- 3 Experience certificates must consist of employee's name of the post, date of joining (DOJ) and date of leaving (DOL), duration of experience and employer signature with date, Nature of work must be written clearly otherwise experience certificate will be treated as invalid.
- 4 Caste Certificate issued before the date of application, by the competent authorities of West Bengal will only be accepted. In case of OBC Candidates, category "A" & "B" etc. Must be mentioned specifically in the caste Certificate. Otherwise the Caste Certificate will not be accepted.
- 5 Relaxation for age will be given for SC/ST/OBC candidates as per norms.
- 6 In case of candidates with disabilities, Disability certificate issued before the last date of online application by the competent authorities of West Bengal only, will be accepted.
- 7 **No need to send Hard copy / print copy of the online registration form by post.**
- 8 **Hard copy / printed copy of the online registration form may be downloaded from the website "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority.**
- 9 **On-line Registration Number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration number in future.**

Last date of Registration	Midnight of 10 th December 2023
Last date of Submission of application Fees	Midnight of 11 th December 2023
Last date of full Submission of form	Midnight of 12 th December 2023

- 10 **All marks must be calculated excluding marks of Additional Subject, No rounding off of marks will be granted. Proportionate marking up to 2 decimal points will be considered.**
- 11 Only short listed candidates on the basis of weightage on educational qualification, experience etc. will be called for Written Examination/Computer Test / Interview.
- 12 Failure to submit / mismatch of any documents / providing false information of any requisite documents will be liable to cancellation.
- 13 For appearing at the Written Test, Computer Test, interview, no TA/DA will be paid.
- 14 District Health and Family Welfare Samity reserves the right to cancel the recruitment process at any stage without assigning any reason thereof. The decisions of the selection committee in any case should be considered final.
- 15 For NHM - As mentioned in addendum issued vide no.HFW-27011/137/2020/1611 dated 23.02.2021 point no. (ii)" All new employees who have joined / will be joining between 29th December,2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no.HFW-27011/137/2020/1352 dated 29/12/2020, will not be entitled for annual increment for three consecutive financial years.
- 16 A panel of the suitable candidates will be prepared post & remain valid for 1 year from publication of result.
- 17 **All candidates will be further communicated by our web site. (www.malda.gov.in&www.wbhealth.gov.in)**


 24/11/2023
**Chief Medical Officer of Health, Malda &
 Secretary District Health & Family Welfare Samity**
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Terms of Reference (ToR) for different position under XV FC Commission for Block Public Health Unit

Sl.	Name of the position	Age Limit (as on 1st January)	Essential Criteria	Desirable Criteria	Place of Posting	Monthly Consolidated Remuneration
1	Block Epidemiologist	Minimum 21 Years and Maximum 40 years	a) M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH b) Proficiency in advance MS Office	a) Ph.D./M.Phil. b) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
2	Block Public Health Manager	Minimum 21 Years and Maximum 40 years	a) B.Sc. in Life Science with Post Graduate Degree /Diploma in Management b) Proficiency in advance MS Office	a) M.Sc. in Life Science. b) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
3	Laboratory Technician	Minimum 19 years and Maximum 40 years	i) Passed Class 12 with Physics, Chemistry & Mathematics/Biological Science ii) Diploma in Medical Laboratory Technology from any Institution recognised by the Govt of WB or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine 1. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2. Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3. Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.	Block Public Health Laboratory and Block Public Health Unit	₹ 22,000/-
4	Block Data Manager	Minimum 21 years maximum 40 years	1. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2. Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3. Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.	NA	Block HMIS Unit	₹ 22,000/-

Note: Essential qualification degree through Distant Learning Course or from any Open University will not be entertained

Scale of Scoring for HR of Block Public Health unit

Sl.	Name of the position	Particulars	Max. Marks	Remarks
1	Block Epidemiologist	M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH Ph.D/ M.Phil.	50	(Proportionate marking)
		Experience in Public Health	10	(Additional marks)
		Computer test	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Interview	20	Qualifying Marks for Computer Test is 50%.
		Total	100	
2	Block Public Health Manager	a) B.Sc. in Life Science	40	(Proportionate marking)
		Post Graduate Degree /Post Graduate Diploma	10	(Additional marks): PG Degree -10 / PG diploma - 5
		M.Sc. Life Science	10	(Additional Marks)
		Experience in Public Health	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Computer test	20	Qualifying Marks for Computer Test is 50%.
		Interview	10	
		Total	100	
3	Laboratory Technician	Class 12	15	(Proportionate marking)
		DMLT / (DLT) from STM	25	(Proportionate marking)
		Post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act	10	Marks on experience will be awarded proportionately to the number of years upto 5 years @ 2 marks for each year in Govt Sector (Health) and @ 1 mark for each year in Private Sector (Health)
		Total	50	



Mission Director, NHM &
Executive Director, WBSH&FWS

Sl.	Name of the position	Particulars	Max. Marks	Remarks
4	Block Data Manager	Class X	5	Proportionate Marking (i.e % obtained in the exam.) Rounded off to 2 decimals
		Class XII	10	
		Graduation	15	
		Computer Test	70	
		Total	100	Qualifying Marks for Computer Test is 50%.

Mode of selection:


1. Candidates will be called for Computer Test and Interview on the basis of score of essential and desirable criteria.(wherever applicable)
2. Candidates qualified in computer test will be called for interview (wherever applicable)
3. Selection will be made on the basis of marks obtained in academic qualification, experience, computer test (wherever applicable) and interview (wherever applicable).



Mission Director, NHM &
Executive Director, WBSH&FWS

ToR for engagement of Community Health Assistant (Urban) under NUHM

Essential Criteria	<p>Must have passed ANM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application is made.</p> <p style="text-align: center;">Or</p> <p>Must have passed GNM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application is made.</p>
Age Limit (as on 1 st January)	Minimum 21 Years Maximum 40 Years
Monthly Consolidated Remuneration	₹13,000/- per month
General Information	<p>Following documents (self attested) needs to be submitted alongwith the attached <u>application format</u>.</p> <ol style="list-style-type: none"> 1) Photo proof identity card (Passport or Voter ID Card or AADHAAR Card or Pan Card) 2) Proof regarding permanent residential status of the District applied for, which should be duly attested by a Gazette Officer or Group "A" Officer of the State Government. (Voter ID card/Ration card). 3) The age proof certificate like admit card / School leaving certificate issued by West Bengal Board of Secondary Education or similar board. 4) Caste Category Certificate (if any). In case of OBC candidates category 'A' or 'B' must be mentioned specifically in the caste certificate otherwise the candidate will be treated in "Unreserved" category. 5) Marksheets and passed certificate of Madhyamik and ANM/GNM examination. 6) Self attested copy of the ANM/GNM Registration Certificate
Selection Committee	The approved District Level Selection Committee as applicable for all District level recruitment.


 Dr. Saumitra Mohan, IAS
 Mission Director, NHM &
 Executive Director
 WB SH & FW Samiti